

REHEARSAL REPORT

Production: Machinal
 Date: February 24, 2026
 Stage Manager: Ellie Hemming
 Assistant Stage Managers: Sarah Glazer, Julia Sanchez, Greer Tiegen
 Guests: Sophie & Helen :)
 Call Began: 5:00pm Breaks: 8:00 (12) 9:31 (10) Ended: 10:30pm
 Late: none Absent: none



Rehearsal Breakdown		
Time	What	Who
5:00pm	Call to Theatre & Training	Costume Crew
5:30pm	Call to Theatre	Full Cast & Run Crew
5:45pm	Call to Theatre	Board Operators
6:15pm	Intimacy Check In	Augustine, Huling, Tollefson
6:45pm	Work Prologue, Upstage Dancers, & Feet	All
7:00pm	Tech Rehearsal	All

Next Rehearsal Wednesday February 25		
Time	What	Who
5:30pm	Call to Theatre	Full Cast, Run & Costume Crew
5:45pm	Call to Theatre	Board Operators
6:15pm	Intimacy Check In	Augustine, Huling, Tollefson
6:45pm	Work: Transition to 6, Transition to 9, Cigarette work, Haircut Walk through, potentially running Transition to 1.	All
7:00pm	Tech Rehearsal	All

Scenery/Technical Direction (Mandy & Ilex/Nate & Avery):

No notes, tonight!

Lights (Mandy & Leah):

108. Kira would like a spike mark for where she needs to stand for the mirror silhouette in Scene 3.
 -SM team will spike it we just need to know the location.

Costumes (Michelle & Miranda):

- 109. Kira's tights have a run.
- 110. Julia would like extra hangers.
- 111. Jack's suit lost a button.
- 112. Mia's shoes are falling apart.
- 113. Ashley's buttons on her barber coat need to be finished.
- 114. Andrew's right shoelaces & his suspenders are broken.
- 115. Kira's pants are loose. (She has been holding them up as she walks).
- 116. Mia would like longer Velcro for her skirt.
- 117. Brayden is wondering if his jailer coat still has a collar or not.
- 118. The leather on Grace's shoes are flaking off.
- 119. Most actors do not have skins yet.
- 120. Will Matthew have a watch?

Fittings: Julia will be emailing Ashley, Mia, & Jack to schedule fitting times.

Props (Michael & Morgan):

I21. The switchboard is having minor difficulties. (Talked w/Greer about the issue)

Sound (Dave):

I22. Could the SM setup be moved up to the booth for tomorrow's rehearsal?!

Dramaturgy (Avery & Abby):

No notes tonight!

Miscellaneous:

I23. SM team coordinated with Mary & Dave about ASM cueing Cole & Gianna for the feet in the window.

Thanks everyone,
- Ellie Hemming
Stage Manager